



STATE OF CONNECTICUT
DEPARTMENT OF CONSUMER PROTECTION
 OCCUPATIONAL & PROFESSIONAL LICENSING DIVISION
 Telephone: (860) 713-6145
 WebSite: www.state.ct.us/dcp/

APPLICATION FOR JOINT CORPORATE PRACTICE

INSTRUCTIONS:

All spaces must be completed - please print in ink or type. This application must be accompanied with a check **or money order in the amount of \$450.00, made payable to "Treasurer, State of CT"**. Application fees are non-refundable. Attach a **Certificate of Good Standing or Authority** issued by the Connecticut Secretary of State and return this completed application and fee in the enclosed return envelope or to:

➔ **Department of Consumer Protection, License Services Division, 165 Capitol Avenue, Hartford, CT 06106**

Please check the license type you are applying for:

- ☐ Corporate Practice of Architecture & Land Surveying
☐ Corporate Practice of Architecture & Professional Engineering
☐ Corporate Practice of Architecture, Professional Engineering & Land Surveying
☐ Corporate Practice of Professional Engineering & Land Surveying

Name of Corporation			
Street Address		City	State
Telephone Number (w/ area code)		Email Address	FEIN Number
Mailing Address (if different from above)			
Street Address		City	State
State of Incorporation	If a "Foreign" Corporation, do you have a Certificate of Authority from the Secretary of State of the State of Connecticut? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Has the applicant or any of the corporate directors or officers ever been convicted of a felony crime? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please attach a statement providing the dates(s) of conviction(s), the court(s) where the cases were decided and a description of the circumstances relating to each conviction(s).			

Indicate Organizational Structure:

- ☐ Corporation ☐ Professional Corporation (PC) ☐ Limited Liability Company (LLC)

FOR CORPORATION, PROFESSIONAL CORPORATION OR LIMITED LIABILITY COMPANY

List below the names, residence addresses and titles of all directors and officers

Name	Address	Title	CT License Number
Name	Address	Title	CT License Number
Name	Address	Title	CT License Number
Name	Address	Title	CT License Number

HOLDERS OF VOTING STOCK

Name	Address	Voting Shares	CT License Number
Name	Address	Voting Shares	CT License Number
Name	Address	Voting Shares	CT License Number
Name	Address	Voting Shares	CT License Number

TOTAL VOTING SHARES ISSUED _____

LIST ALL PERSONNEL IN RESPONSIBLE CHARGE WHO ACT ON BEHALF OF THE CORPORATION AS A PROFESSIONAL ENGINEER, ARCHITECT OR LAND SURVEYOR WHO HOLD CONNECTICUT LICENSES

Name	Address	CT License Number
Name	Address	CT License Number
Name	Address	CT License Number
Name	Address	CT License Number

AFFIDAVIT

(To be made before a Notary Public or other official qualified by law to administer oaths)

I, the applicant or duly authorized member of the partnership or association, or officer of the corporation on behalf of which the above application is made, being duly sworn according to law depose and say the answers above set forth are true to the best of my knowledge and belief and that this application is made for the purpose of inducing the issuance of the registration requested.

Signature of Officer, Partner or Proprietor

Title

Date

Subscribed and sworn to before me:

Signature of Notary Public

Date

My Commission Expires

**INSTRUCTIONS FOR CERTIFICATE OF
JOINT CORPORATE PRACTICE**

- 1) The application must be completed, notarized and submitted with the **application fee of \$450.00**, made payable to **"Treasurer, State of CT"**. Application fees are non-refundable.
- 2) Persons licensed as architects, professional engineers, or land surveyors must own not less than two-thirds of the voting stock of the corporation.
- 3) Persons licensed as architects must own not less than one-third of the voting stock in any corporation formed for the joint practice of architecture and professional engineering services or for the joint practice of architecture and land surveying.
- 4) List only professional engineer(s), architect(s) and land surveyor(s) who are currently licensed in the State of CT.
- 5) Attach a **Certificate of Good Standing** or **Authority** (the form may also be known as **"Certificate of Legal Existence"**) which you must obtain from the:

Office of the Secretary of State
Certification Unit
30 Trinity Street
PO Box 846
Hartford, CT 06106
Telephone: (860) 509-6002
WebSite: www.sots.state.ct.us

- 6) Mail the original application form in the enclosed return envelope or to the **Department of Consumer Protection, License Services Division, 165 Capitol Ave., Hartford, CT 06106**. Please keep a copy of the application for your records.

Connecticut Licensee's Ownership Interest

Practice Form	Section	General Business	PC	LLC	LLP
Architecture	20-298b	2/3 voting shares	100%	100%	100%*
Engineering	20-306a	-0-	100%	100%	100%*
Land Surveying	20-306a	-0-	100%	100%	100%*

Joint Practices

Practice Form	Section	General Business	PC	LLC	LLP
Architecture/Engineering	20-360b	2/3 of company voting shares/at least 20% of each profession	100%	Same as general business corp	100%*
Architecture/Land Surveying	20-306b	2/3 of company voting shares/at least 20% of each profession	100%	Same as general business corp	100%*
Engineering/Land Surveying	20-360b	2/3 of company voting shares/at least 20% of each profession	100%	Same as general business corp	100%*
Architecture/Engineering/L and Surveying	20-306b	2/3 of company voting shares at least 20% of each profession	100%	Same as general business corp	100%*

* No Regulations Applicable